

**Indian Policies and Procedures  
Cuba Independent School District (CISD)  
FISCAL YEAR (2023)**

It is the intent of the Cuba Independent School District (CISD) that all Indian children of school age have equal access to all programs, services and activities offered within the school district. To this end, the CISD will consult with local tribal officials and parents of Indian children in the planning and development of Indian Policies and Procedures (IPPs), general education programs, and activities. CISD will review these policies and procedures annually and make revisions within 90 days of the determination that requirements are not being adequately met.

**ATTESTATIONS**

The CISD attests that it has established Indian Policies and Procedures (IPPs) as required in section 7004 of the Impact Aid law for any children claimed who reside on eligible Indian lands. The IPPs have been adequately disseminated to the tribes and parents of children residing on eligible Indian lands. A copy of the current policies and procedures will be attached to the FY (2023) Impact Aid application.

The CISD attests that it has provided a copy of written responses to comments, concerns and recommendations received from tribal leaders and parents of Indian children through the Indian policies and procedures consultation process and disseminated these responses to tribal leaders and parents of Indian children prior to the submission of their FY (2023) Impact Aid application.

**Indian Policies and Procedures**

The following Indian policies and procedures become effective upon school board approval.

**Policy 1: The LEA will disseminate relevant applications, evaluations, program plans, and information related to the LEA's education program and activities with sufficient advance notice to allow tribes and parents of Indian children the opportunity to review and make recommendations. [34CFR222.94(a)(1)]**

Procedure 1: (Describe in detail how your LEA will achieve Policy 1)

1.1: List and describe how the application, evaluations, program plans and other information will be distributed to the parents of Indian children and the tribes.

1.2: State how far in advance of any meeting on these topics, the materials will be provided.

The CISD will disseminate information and seek timely input regarding the following programs on its educational program (including, but not limited to): Title I Part A; Title I Part C Migrant Education; Title I Part D Neglected/Delinquent; Title II Part A Quality Administrators and Teachers; Title III English Language Learners; Title VI EASIE Indian Education Formula Grant; Title VII Impact Aid; Johnson O'Malley; Indian Education District Initiative; State Multicultural Bilingual Education; Indigenous Education Initiative; Indian Policies and Procedures;

Assessment/Evaluation of Equal Participation in all Educational Programs.

To afford all interested parties the opportunity to review documents with sufficient time to provide thoughtful input at the public meetings, the CISD will make available the completed applications, evaluations, and program planning process to parents of American Indian children; Navajo Nation Diné Department of Education; the Navajo Nation Chapter Presidents in Counselor, Ojo Encino and Torreon; and the Indian Education Committee on the CISD website (Federal Programs & Indian Education tab).

The CISD will make available completed applications, evaluations, and the program planning process seven (7) business days in advance of public meetings to allow sufficient time for review and thoughtful input by parents of American Indian children, the Navajo Nation Dine Department of Education, and local Navajo Nation Chapter presidents.

The CISD will hold public meetings each month on the first Tuesday of each month. The CISD will publicly advertised these meetings on the district website, school-wide text messaging services, and district social media accounts to allow all interested parties to attend. In addition, CISD representatives and the Indian Education Committee will collaborate with the Navajo Nation Diné Department of Education and the Navajo Nation Chapter Presidents in Counselor, Ojo Encino and Torreon to seek input.

Parents of American Indian children, tribal officials, the Indian Education Committee and any other interested persons will have access to, and can review, assessment data to help develop or modify educational programs and services allowing for the participation of Indian students on an equal basis in the district.

The CISD will post minutes from the Indian Education Committee meetings on the CISD website for all patrons and Tribal officials to review.

**POLICY (2): The CISD will provide an opportunity for representatives from the Navajo Nation Diné Department of Education, Navajo Nation Chapter Presidents and parents of Indian children to provide their views on the district's educational program and activities, including recommendations on the needs of their children and on how the district may help those children realize the benefits of the educational programs and activities.[34CFR222.94(a)(2)]**

- (i) Notify tribes and the parents of Indian children of the opportunity to submit comments and recommendations, considering the tribe's preference for method of communication, and
- (ii) Modify the method of and time for soliciting Indian views, if necessary, to ensure the maximum participation of tribes and parents of Indian children.

Procedure 2: (Describe in detail how your LEA will achieve Policy 2)

2.1: Describe how the parents of Indian children and members of the tribe can provide input on the educational program and activities.

2.2: Describe how and when the LEA will notify tribe and parents of Indian lands of the opportunities to submit recommendations and comments.

2.3: State the tribe's preferred method of communication, and state how the LEA will consider the tribe's preferred method of communication.

2.4: State how the LEA will modify the method of communication and time of meetings to ensure maximum participation.

In order to allow American Indian parents, other community members and tribal officials the opportunity to make commentary concerning (1) the needs of their children and the ways in which they can assist them in realizing the benefits of the education programs; (2) the overall operation of the District's education program; and (3) the degree of parental participation allowed, the Indian Education Committee of the CISD will conduct a minimum of eight (8) monthly meetings per year that will include addressing comments and concerns of parents of Indian children regarding the District's educational programs and activities. The meeting agendas are posted on the District's website, and all meetings are open to the public with a public comment section set aside, allowing time for tribal officials as well as parents of Indian children the opportunity to submit comments and recommendations for consideration. In order to make these meetings more accessible, they will be held virtually on Zoom, with login information posted on the District's website and sent to parents and community via the CISD school messenger system.

In addition, at each of the monthly school board meetings, a public comment section is set aside for communications from the public. This is also a time that American Indian parents, other community members and tribal officials can offer comments and suggestions regarding services for American Indian students.

During the annual school registration process at the elementary school, middle school and high school, district officials will distribute parent / student surveys for input. In addition, surveys will be distributed to parents, students, and staff at various times throughout the year to gather additional input.

Preferred methods of communication and ways to maximize participation from tribal officials and parents of American Indian children will be key topics. During the annual school registration process, parents will be asked to give input on their preferred method of communication in order to maximize participation. Appropriate modifications will be made based upon input.

The CISD will make survey information available on the district website.

**POLICY (3): The CISD will annually assess the extent to which Indian children participate on an equal basis with non-Indian children in the district's education program and activities. [34CFR222.94(a)(3)]**

(i) Share relevant information related to Indian children's participation in the LEA's education program and activities with tribes and parents of Indian children; and

(ii) Allow tribes and parents of Indian children the opportunity and time to review and comment on whether Indian children participate on an equal basis with non-Indian children.

**Procedure 3:** (Describe how your LEA will achieve Policy 3)

3.1: Explain how the LEA will evaluate the Indian participation in educational programs and activities.

3.2: Describe which programs will be evaluated.

3.3: Describe how and when it will communicate the results of the evaluation with the tribes and parents of Indian children.

3.4: Describe how and when the LEA will accept comments, recommendations, or feedback on equal participation from the tribes and parents of Indian children.

3.5: Describe how far in advance of the meeting or feedback timeframe of the will the evaluation be shared.

The CISD will take the following measures to assess annually the extent to which American Indian children participate on an equal basis with non-American Indian children in the district's education program and activities.

- A. The CISD will monitor American Indian student participation in *all* academic, extra-curricular and co-curricular activities.
- B. CISD officials will review school data to assess the extent of American Indian children's participation in the District's educational programs on an equal basis.
- C. The CISD will assess and monitor the use of district funding for American Indian and Non-American Indian students.
- D. Parents of American Indian children, tribal officials and other interested parties may express their views on participation through direct communication with the school district, at any monthly school board meeting or to the Indian Education Committee.
- E. The CISD will present this data to the Department of Dine Education during their annual Tribal Consultations with the Navajo Nation. The CISD will then make the Tribal Consultation Report available on the District's website.

**POLICY (4): The CISD will modify the IPPs if necessary, based upon the results of any assessment or input described in this document. [34CRF222.94(a)(4)]**

**Procedure 4:** (Describe how your LEA will achieve Policy 4)

4.1: Describe how and when the tribes or parents of Indian children can make recommendations for changes to the IPPs (based on any comments and suggested received about IPPs, equal participation assessment, educational program, communication preferences, etc.).

4.2: Describe who evaluates the recommendations.

4.3: Describe who decides if the IPPs will be revised to accommodate these recommendations.

4.4: Describe when the changes will be implemented.

4.5: Describe how the tribes and parents of Indian children will be made aware of the changes.

Quarterly the IEC will convene to illicit American Indian public comment and recommendations to modify the IPPs. Representatives from the Navajo Nation or American Indian parents will be allowed to present their recommendation. These proposed changes will be evaluated by the IEC and district leaders for possible modification of IPPs. If proposed changes to the IPPs are determined to be needed by the IEC and district leaders, they will be presented to the CISD school board for approval. Upon approval, changes will be implemented and made available to American Indian parents and Tribal officials on the District's website.

Annually, the Indian Education Committee shall review: the extent of opportunity for American Indian input and the District's response to American Indian commentary; the effectiveness of the District's methods of gathering the input of American Indian parents and Tribal members; and provide opportunities for American Indian parents and Tribal officials to suggest more effective ways of communicating their views.

The CISD will make available any updates adopted by the Cuba Independent School Board to parents of American Indian children by posting on the district website and sending emails to the Navajo Nation Diné Department of Education and the Navajo Nation Chapter Presidents in Counselor, Ojo Encino and Torreon for posting at their locations.

**POLICY (5) : The CISD will respond at least annually in writing to comments and recommendations made by tribes or parents of Indian children, and disseminate the responses to the tribe and parents of Indian children prior to the submission of the IPPs by the LEA. [34CRF222 .94(a)(5)]**

Procedure 5: (Describe how your LEA will achieve Policy 5)

5.1: Describe how and when the LEA will respond to the comments received through the IPP consultation.

5.2: Describe how and when the LEA will disseminate responses to comments and recommendations.

The CISD will at least annually respond in writing to comments and recommendations made by the Indian Education Committee, Navajo Nation Diné Department of Education and the Navajo Nation Chapter Presidents in Counselor, Ojo Encino and Torreon, or parents of American Indian children. Prior to the submission of the IPPs by the District, the District will disseminate the responses to all above parties by posting on the District website.

**POLICY (6): The CISD will provide a copy of the IPPs annually to the affected tribe or tribes.[34CRF222.94(a)(6)]**

Procedure 6: (Describe how your LEA will achieve Policy 6)

6.1: Describe *how and when* the IPPs will be distributed to the tribe.

The CISD will annually provide a copy of the current Indian Policies and Procedures by posting them on the district website and sending copies via email to the Navajo Nation Diné Department of Education.

Cuba Independent School Board Approval Date:

01/27/2022

Date

Indian Education Committee Open Meeting Date:

01/19/2022

Date

*Carlotta Toledo 1-20-22*

Carlotta Toledo

President, Indian Education Committee

*Dr. Karen Sanchez-Griego*

Dr. Karen Sanchez-Griego

Superintendent, Cuba Independent School District

*Dianna Maestas*

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Board President, Cuba Independent School District